

Tasking Memorandum No. 00-224

Memorandum For Cdrs DCMDs, DCMA CMOs

Subject: DCMA Field Support Team (FST) Conference 26-30 June 00 (TASKING)

Date: May 5, 2000

Suspense Date: June 1, 2000

Target Audience: DCMA Field Support Team Members/Leads, DCMD Operations Directors, designated DCMD Staff

Requirement(s):

- The inaugural DCMA Field Support Team Conference will be held at the Renaissance Orlando Hotel-Airport 26-30 June, 2000.
- The agenda, still under revision, will include General sessions, District breakout sessions, focus sessions by Headquarters Process Owners, and one full day devoted to planning sessions by each Field Support Team. Monday, 26 June, 2000 is a travel day. Departure reservations should be made so as to allow attendance at the closing session Friday, June 30, 2000. This session will end at 12:00 noon.
- Attendees must reserve their accommodations immediately by calling the Renaissance Orlando-Airport at (407) 240- 1000. Room rates are \$77.00 plus local taxes. **When making your reservations specify that you are with the "DCMA FST CONFERENCE".**
- PLAS Codes to be charged:
 - Monday and half day Friday – Process Code 250; Travel and Program Code NP053: Conference Based Training.
 - Tuesday thru half-day Friday – Process Code 217C and Program Code NP053
- Funds to support attendance to this activity have been transferred to the Districts.

Points of Contact for Further Information:

Conference Coordinators:

DCMDE – Ms. Donna Albrizio (617) 753-391 1 dalbrizio@dcmdc.dla.mil

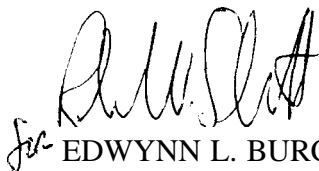
DCMDW – Ms. Thomasina Parker (3 10) 900-6526 tparker@whq.dcmdw.dla.mil

DCMDI - Mr. Robert Posthumus – (703) 767 2794 rposthumus@dcmdhq.dla.mil

or

Mr. Wayne E. Easter, DCMA-OCT, (703) 767-2367 weaster@dcmdhq.dla.mil

Signature:



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Acting Director

Contract Management Operations